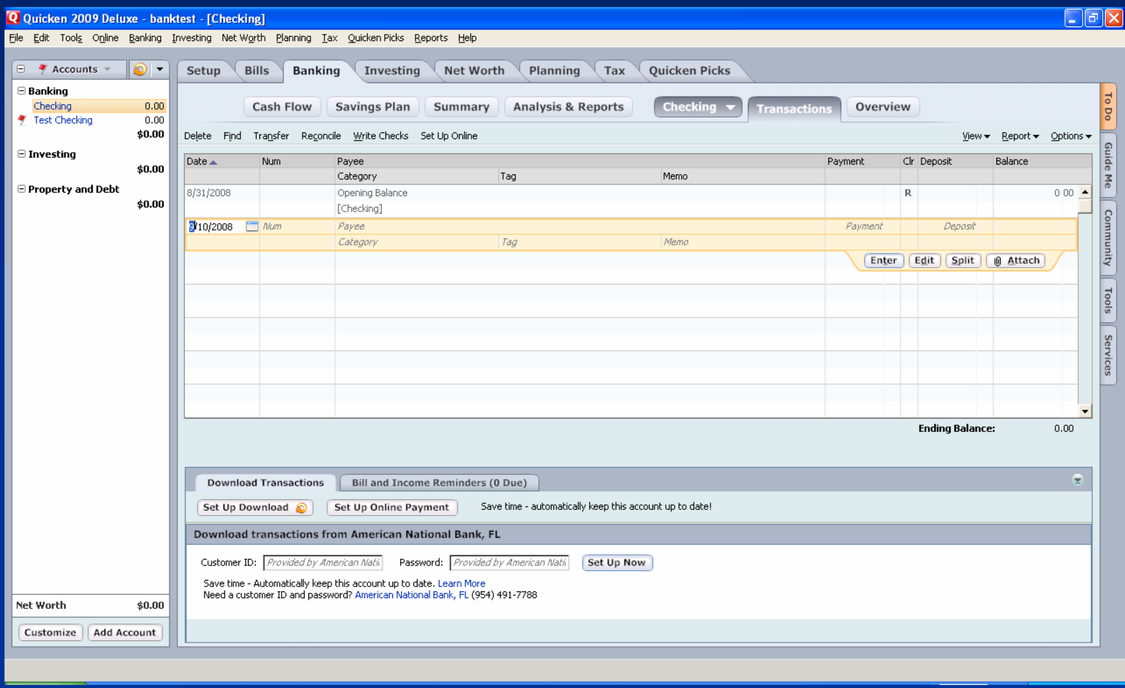
Keeping Your Quicken® Accounts Up-to-Date

You can use your **Account Register** to download transactions, check online balances, send online bill payments, and view transactions.

Step 1 Select the **Accounts** tab and click on the account you want to work with.



Step 2 To download transactions or send pending online payments click **Update Transactions** located at the bottom of your account register. When prompted for your password, enter your Vault password if you have set up this option, otherwise enter your NetTeller PIN or your NetTeller PIN and Cash Management PIN if applicable. Remember you must enter a space between your NetTeller PIN and Cash Management PIN. Do not use an underscore or a dash to link the PINs.

Step 3 Downloaded transactions will appear at the bottom of the screen. You can compare the downloaded transactions to your **Register**. If the transaction does not exist in your **Register**, you can add the transaction to your **Register** by clicking **Accept**. You can also match the downloaded transaction to an existing transaction in your **Register** by choosing **Edit > Match Manually**, or delete the downloaded transaction by choosing **Edit > Delete**.